

Please provide information in relation to your business for year ended 30 June 2024

- **Total Income received from the Business (ABN) (FY 2023-24):** \$
- **Other Income Received:** \$

Please ensure you include income received from all sources for your business (amounts received in bank accounts plus any amounts received in Cash). Please provide a summary of all amounts received to substantiate your income.

Expenses incurred	Annual Expenditure (Please summarise & include exact amount)	Business Use %
➤ Work Clothing / Uniforms	\$	
➤ Workcover Insurance	\$	
➤ Fuel Costs	\$	
➤ Tolls	\$	
➤ MV Registration	\$	
➤ Repairs & Maintenance for Vehicle	\$	
➤ MV Wash & Cleaning	\$	
➤ Insurance	\$	
➤ Office Rent	\$	
➤ Parking Fees	\$	
➤ Business/professional Insurance	\$	
➤ Tools/Equipment/Cars purchased	\$	
➤ Donations	\$	
➤ Home office Expenses	\$	
➤ Mobile phone	\$	
➤ Accounting fees	\$	
➤ Internet	\$	
➤ Training/ Education Courses	\$	
➤ Cost of Goods Sold (Stock)	\$	
➤ Other expenses:	\$	
➤ Other expenses:	\$	

Please only include amounts/expenses that are incurred as part of running your business. Please do not include any personal expenses. You must be able to provide receipts for all expenses in case of an ATO audit. Penalties apply for false/misleading information.